



RLM D01A

TENANT'S APPLICATION PACK

In order to take up a tenancy the following is required:

- **References - £35 admin fee**

Satisfactory references to include:

Current employers or Accountant's if self-employed;
bank current account;
current landlord's, if applicable.

- **Payments**

A deposit equivalent to one month's rent. Please note an additional deposit of £250 will be required if pets are permitted.

Plus the first month's rent in advance.

Both payments will have to be paid in cleared funds prior to the commencement of the let.

- **Proof of ID**

Two forms of I.D must be produced at our office to include:

1. Photo I.D, either passport or driving licence;
2. utility bill or bank statements, (either of which must be dated within three months of today's date and confirm your current address).